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## How to submit a Letter of Inquiry to KIOS for Seeking Grant

August 1st, 2012

[Link to the main page](#)

KIOS – The Finnish [NGO Foundation](#) for Human Rights provides [grants](#) to [civil society organizations](#) for [human rights](#) projects in [developing countries](#). This [donor](#) agency is open to accepting applications throughout the year, though only one application per [organization](#) is allowed. There is an application form through which all grant seekers have to fill and submit for seeking grants.

The application form itself seeks very detailed information about the proposed project. This means that KOIS openly accepts [proposals](#) directly instead of a basic Letter of Inquiry. But such proposals overload the donor sometimes because of which it temporarily suspends accepting new applications. In any case, it is a good idea to go through the application process and submit the completed application whenever it is open.

The application form seeks information about the organization and the project (which includes background, beneficiaries, gender, objectives, activities, [sustainability](#), evaluation and the financial assistance requested from KIOS for the project). In addition to the application form, there is also a



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requirement for references. There is separate form for submitting references. Annexes about the organization profile, legal certificates, budget, byelaws etc can also be submitted.

KOIS has prepared a grant application guide which all applicants can download and read it carefully before [apply](#) for a grant. The guide is available at this [link](#).

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How to write Proposals	How to write a Letter of Inquiry to Seek Grants	Five Tips for Writing Great Proposals	How to train NGO Staff in Fundraising



Funds for NGOs

## Resource Guide: Questions Answered on How to Write Proposals – A Basic Guide on Proposal Writing for NGOs

July 2012

This resource guide was created in collaboration with Philantropia Inc. Philantropia Inc., an international fundraising consulting firm, helps organizations around the world to more effectively raise funds. <http://www.philantropia.org>

## Videos

- How to raise Funds for Human Rights Projects
  - How to raise Funds for Women's & Girls' Issues
  - Writing a Winning Concept Note for the European Commission Funding
  - How to raise Funds from US Foundations
  - Introduction to Strategic Fundraising Planning
- ...and many more.

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